

**RECORD OF PROCEEDINGS**  
**CLEARCREEK TOWNSHIP TRUSTEES**  
**Minutes of Regular Meeting**  
**July 28, 2025**

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked for a motion to suspend the regular meeting and enter executive session pursuant to Revised Code 121.22(G)(1) to consider the employment and compensation of a public employee. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

The Board returned from executive session at 9:56 and immediately resumed the regular meeting.

There being no audience, no public comments were noted.

Mr. Wade read Resolution 5604 – A Resolution determining to proceed to levy an additional tax in excess of the ten mill limitation within the Clearcreek Township Police District, dispensing with the second reading, and declaring an emergency. The reason for the emergency is the need the preservation of the public peace, health, safety and welfare or for the urgent benefit or protection of the inhabitants of Clearcreek Township, and for the reason that the immediate certification of the levy and placement on the November 2025 ballot is necessary to provide funds for the operations of the police district. Mr. Clark, Township Administrator, gave a short synopsis of the resolution. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5605 – A Resolution rescinding Resolution No. 5579 and adopting under Ohio Revised Code Chapters 504 and 505 a Resolution prohibiting unreasonable noise on real property in the unincorporated territory of Clearcreek Township, Warren County, Ohio, dispensing with the second reading, and declaring an emergency. The emergency is the to enforce these regulations at the earliest time permitted by law. Mr. Clark noted this resolution fixed several typographical issues in the original legislation. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5606 – A Resolution determining that the maintenance of specific tracts of land constitutes a nuisance for vegetation height, dispensing with the second reading, and declaring an emergency. The reason for the emergency is to abate the nuisance at the earliest time permitted by law. Mr. Palmer, Planning and Zoning Director, noted that several properties may have mowed their properties since the resolution was written and would be removed from the list if the nuisance has been abated. A list of the properties is:

1. Colton Court, Lot 3A Country Creek Estates Subdivision Section 1-A, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described

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- as Warren County permanent parcel #08-15-226-012, Account 0660280 and being 2.9799 acres in size.
2. Colton Court, Lot 69 Country Creek Estates Subdivision Section 3, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-426-006, Account 0660453 and being 1.5601 acres in size.
  3. Colton Court, Lot 70 Country Creek Estates Subdivision Section 3, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-226-012, Account 0660280 and being 2.9799 acres in size.
  4. Aniston Court, Lot 65 Country Creek Estates Subdivision Section 3, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-426-004, Account 0660449 and being 1.8441 acres in size.
  5. 3562 Aniston Court, Lot 64 Country Creek Estates Subdivision Section 3, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-428-006, Account 0660448 and being 1.8216 acres in size.
  6. Roman Court, Lot 61A Country Creek Estates Subdivision Section 3, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-428-004, Account 0660446 and being 7.8565 acres in size.
  7. 2394 Presley Court, Lot 28 Country Creek Estates Subdivision Section 2, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-258-010, Account 0660351 and being 1.7193 acres in size.
  8. 2276 Presley Court, Lot 39 Country Creek Estates Subdivision Section 2, in Section 15, Town 3 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #08-15-233-001, Account 0660362 and being 1.6107 acres in size.
  9. 119 Gertrude Ave, Lot 22 Pekin Road Subdivision, in Section 34, Town 4 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #09-34-153-002, Account 0202185 and being approximately .69 acres in size.
  10. 96 E. Pekin Road, in Section 34, Town 4 and Range 4 of Clearcreek Township, Warren County Ohio, and being further described as Warren County permanent parcel #09-34-153-006, Account 0201065 and being .75 acres in size.

Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea. Mr. Wade asked if any progress had been made on the junk vehicles on Mary Anne Drive. Mr. Palmer noted that the time limit for action was tomorrow and that zoning was monitoring the situation.

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Mr. Agenbroad, Fire Chief, asked the Board to accept the resignation of probationary employment for Firefighter/EMT James Moore effective August 1, 2025. Mr. Wade asked for a motion to accept the resignation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked the Board for a motion to approve the Ohio Police & Fire service retirement of Fire Chief Steve Agenbroad and immediately rehire him as Fire Chief of the Clearcreek Fire District with all current service credit, salary, and benefits as exist to date. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Terrill, Police Chief, noted that with the passage of Resolution 5605, he was directing that contact be made with several locations who might be violating the new ordinance. Mr. Pacheco, Law Director, noted that the Warren County Prosecutor was very helpful in getting the process for handling complaints organized.

Mr. Jones, Road Superintendent, gave a short update on road paving and construction including culvert pipe replacement on East Pekin Road.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Regular Minutes – July 14, 2025, Regular Session.
- 2 Current Bills and Financial Report.
- 3 Authorize Police and Fire to make application for the 2026 Loeb Foundation Grant.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 10:06 a.m. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

FISCAL OFFICER

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